



Weaverville Fire District

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MINUTES WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – November 1, 2016

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, Bill Britton at 1000 hours. Commissioners present: George Owen, Arden Potter, Mike Williams, and Larry Helsley. Others present: Chief Frank DeNatale and Accounting Clerk Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. **Approve Regular Meeting Minutes October 11, 2016**
 - b. **Approve Warrant List and Journal Entries**
MSC – Owens/Helsley to approve the consent agenda as presented.
- III. **ACTION ITEMS:**
 - a. **Discuss/Approve sending Chief DeNatale to the PC-832 Class – Fiscal Impact: \$1200**
Chief DeNatale needs this class per his employment contract. The class he is currently registered for is in Santa Rosa. There was discussion about other locations or less expensive classes with none being found.
MSC – William/Owens to send Chief DeNatale to PC-832 class.
 - b. **Discuss/Approve the formation of a 'Policy Committee'**
It was brought to attention that we need policies regarding financial decisions and that a committee could be helpful in reviewing and updating the current policy manual. It was felt that the Budget Committee could assume the responsibilities of the Financial Committee and that a Policy Committee should be formed.
Motion by Helsley to form a Policy Committee to included District members Potter and Williams and employees DeNatale and S. Brown.
MSC – Helsley/Owens amended motion to include Britton with Potter being an alternate.
- IV. **DEPARTMENT AND BUSINESS REPORTS**
 - a. **Hazardous Reduction Progress Report:** We are waiting for the weather to clear before we start back for the year. We have sent a Tittle III letter to the County.
 - b. **Fire Chief's Report:**
 - He worked a weekend and was able to run a sprinkler test at the Trinity River Lumber Mill. They are still having issues with riser 5... it won't hold pressure.
 - Dollar General is still getting visits and requiring time.
 - A full inspection is due on Trinity River Lumber Mill
 - The new Chief's rig is here. We are getting ready to put it into service
 - Half of the Main Street business inspections have been done and are going good.

- c. Fire Department Report:
 - We are chasing leaks in the building roof. Captain L. Brown and Boorman will be getting on the roof to check it out.
 - We tried to do live fire training at the Oil Fire School but it wouldn't burn. Other trainings have been going good.
 - Cal Fire will begin winter training with a HazMat class.
 - Ladder testing done
 - There was a HazMat incident at T.C. Solid Waste Site with 3 civilians exposed.
 - Jake Jackson Museum pre-plan is waiting on the Museum personnel
- d. Sleeper Program Report:
 - No station two prospects
 - Jon keeping up on Station 1
- e. Committee Reports
 - i. Recruitment Committee: (Britton, Helsley, DeNatale, Corbett)
 - No report
 - ii. Collections Committee: (Owen, S. Brown)
 - No report
 - iii. Contract Committee: (Williams, DeNatale, S. Brown)
 - No report
 - iv. Budget Committee: (Helsley, Potter, DeNatale, Kormeier, S. Brown)
 - No report but Helsley reminded everyone we need to schedule a meeting for our mid-year review.
 - v. Financial Committee: (Williams, Potter, S. Brown)
 - No report
- c. Director Reports
 - Helsley asked who does fire extinguisher servicing and Chief DeNatale advised that Wilgus does.

V. **PUBLIC COMMENT:** – None

VI. **CORRESPONDENCE:**

- SDRMA – Thank you, 30 year anniversary
- Dental Insurance rates will be staying the same
- Received a request for a run report from a Private Investigator

VII. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 1055 hours.



Bill Britton, Chairman



Serena Brown, Accounting Clerk